

INSTRUCTIONS
UNIVERSITY OF MINNESOTA
INTERNATIONAL STUDENT FINANCIAL AID APPLICATION 2009-10

The priority deadline for ISSS financial aid for the academic year 2009-10 is June 1, 2009! If your financial circumstances changed and you file your application after this date, please note that we will accept and process requests for financial aid until our funds are exhausted.

Please read the instructions and complete this application carefully and thoroughly. An international student who is enrolled at the University but holds a visa status other than F-1 or J-1 student category is not eligible to apply for and/or receive ISSS financial aid. This applies to but is not limited to the following: J-1 research scholar, H-1, H-4, F-2, J-2, A-1, L-2, TN/TD; students who hold dual citizenship of the U.S. and another country; students on F-1/J-1 student visas whose spouse or parent holds an H-1 visa, permanent residency, or is a U.S. citizen; students applying for a change of status to F-1/J-1 student; students who are in the process of adjusting their status to permanent residency or changing their status from F-1/J-1 to any other nonimmigrant visa.

Be sure to submit the following additional documentation together with this application in person to ISSS financial aid staff. If you do not submit this information, your application will not be accepted until complete:

- Photocopy of I-94 card in your passport
- Photocopy of most recent visa stamp used to enter the U.S.
- Current unofficial University grade transcript printed within 30 days; **APAS reports are not acceptable.** If you are unable to get a transcript due to a hold on your record, please inform an ISSS financial aid staff member
- If you applied for a U.S. entry visa stamp or a change of status within the past 24 months, please submit copies of all financial documents submitted with application for U.S. visa stamp or submitted to immigration services with an application for change of status
- Copies of all W-2 forms if you worked in the U.S. in 2008.
- Copies of monthly bank statements of all accounts (including savings and investment) you had access to in 2008 and 2009
- If married, please submit a photocopy of your spouse's most recent visa stamp and supporting document (e.g. I-20, DS-2019)
 copies of spouse's W-2 form/s for all jobs in 2007
- Note to Students on J-1 visas:** If your DS-2019 was not issued by ISSS, you must submit a copy of your most recent DS-2019 form with this application.

If you submit your application by June 1, 2009, you will be notified of the result before the beginning of fall semester 2009. An email notification will be sent to your official University email address (student@umn.edu).

Eligibility Criteria:

Meeting these criteria does not guarantee that you will receive ISSS funding. International students on F-1 or J-1 student visas may apply for ISSS funding under the following conditions only:

- You must be able to document that the financial support stated on your visa document/s changed unexpectedly and due to circumstances beyond your control
- You must be admitted to and enrolled full-time in a degree program at the U of MN
- In order to be considered for funding, your cumulative GPA must be at least 2.5 for undergraduates, at least 3.0 for students in graduate or professional school programs. While receiving financial aid from ISSS, students must successfully complete their courses and maintain a semester and cumulative GPA of at least 2.5 for undergraduates or 3.0 for graduate or professional school students.
- You must be in legal F-1 or J-1 student status
- You must have held F-1/J-1 student status at the U of MN-Twin Cities for at least 12 months. Students pursuing a Bachelor or Doctoral program at the U of MN must have held legal F-1/J-1 student status for at least 2 academic years.
- You must have completed at least 48 credits if an undergraduate or 12/24 credits if a graduate or professional school student. ESL credits do not count.
- **Funding may be received for one degree program and one major only** during your studies at the U of MN. Students in Bachelor or Doctoral degree programs may be eligible to receive funding for a maximum of two years; students in a Masters degree program may receive up to one year of funding.
- While receiving ISSS financial aid, you must register for credits and grades on an A/F or S/N grading basis. Before you enroll for Independent/Distance Learning classes, please consult with the ISSS financial aid adviser to see if the cost of these classes may be covered through an ISSS scholarship
- **Funding is not renewed automatically.** Students in Bachelor or Doctoral programs must reapply by the deadline and meet the eligibility and funding criteria for each year they seek funding. Receiving ISSS financial aid for one academic year does not guarantee that it will be renewed.
- To be considered for financial aid, you must be employed and submit an Employment Verification form. You must remain employed if awarded ISSS financial aid.

Funding Criteria:

- ISSS financial aid is limited. Priority is given to students whose financial situation has changed due to unforeseen circumstances beyond their control and who can document their financial need. In addition, you need to verify both good academic performance and being close to completing course credit and degree requirements.

You have the right to

- Privacy of information regarding your financial aid application
- Discuss your financial concerns with an adviser
- Appeal award decisions.

You have a responsibility to

- Submit a complete application and all required materials to ISSS by the designated deadline.
- Submit any additional documents that are requested by the ISSS financial aid adviser

SECTION 1: BIOGRAPHIC INFORMATION

Name _____
Last First Middle

U of MN ID Number _____ Email Address _____

Country of Citizenship _____ Date of Birth _____
Month/Date/Year

Local Address (P.O. Box/ Department Address not acceptable)

Street Address Apt Number City State Zip Code

Phone (home) _____ Phone (work) _____

Visa Status (check one) F-1
 J-1 (please indicate J-1 program sponsor and attach copy of most recent DS-2019 if your program sponsor is not UMN): _____

Number of Hours currently employed per week _____

Employment History: Please list the dates and names of the organizations/companies/University departments you have been employed with in the past

Dates _____ Employing Department/Organization _____

Dates _____ Employing Department/Organization _____

Have you applied for ISSS financial aid in the past? Yes _____ No
Academic Year

Have you received a UMN graduate assistantship in the past?

Yes (indicate dates) _____ No

Do you have an offer of a graduate assistantship for 2009-10? Yes No

If yes, indicate percentage and semester Fall 2009 50% 25%

Spring 2010 50% 25%

Check here if you are applying for an ISWOP award (graduate students only)

Gender Male Female

Marital Status Single Married Divorced Other _____

If married, please answer the following questions:

Is your spouse in the U.S.? Yes (attach copy of spouse's most recent I-94 card and visa stamp) No

If yes, is spouse a student? Yes (please indicate institution and attach copy of spouse's I-20/DS-2019)
_____ No

Does/Did your spouse have an assistantship, staff, or faculty position at the U of MN for 2009-10? Yes No for 2008 to 2009? Yes (attach copy of W-2) No

Is your spouse employed? Yes (attach copy of all W-2 forms for 2008) No

Do you have any children who are in the U.S.?

Yes (indicate number) _____ Were they born in the U.S.? Yes No

No, I do not have any children

My child is/my children are not in the U.S.

SECTION 2A: ACADEMIC INFORMATION

To Student: Please complete Section 2A. Your academic adviser needs to complete Section 2B. Remember to schedule an appointment with your academic adviser and be prepared to provide all information needed by your adviser to facilitate the completion of this form.

DO NOT WAIT UNTIL JUST BEFORE THE JUNE 1, 2009 DEADLINE DATE!!

Please provide the following information as it applies to the academic year 2009-10 unless otherwise specified. **Make sure to attach an unofficial transcript with this application.**

Academic Standing: Undergraduate, please specify College _____

Graduate School, please specify Department _____

Professional School, please specify _____

Degree Program admitted to: Bachelor Degree Master Degree Ph.D.

Semester and Year admitted to U of MN: _____

Major admitted to and enrolled in:

1st Major _____ Admitted _____
Semester and Year

2nd Major (if any) _____ Admitted _____
Semester and Year

Semester and Year you first enrolled at the U of MN _____

Semester and Year you expect to graduate _____

Anticipated Registration **Fall 2009** _____ **Spring 2010** _____
Number of Credits Number of Credits

Are you planning to enroll for any of these classes through Independent Study and Distance Learning? Yes, please indicate semester _____ No

For purposes of confidentiality, I acknowledge that by signing below I am waiving my right to see this form once it is completed by the academic adviser. My signature authorizes my academic adviser/Department Head/DGS to complete Section 2B and return this form to me in a sealed envelope. It also authorizes my adviser to provide information on my academic progress upon request to ISSS at any time.

Date

Student Signature

SECTION 2B: ACADEMIC ADVISER VERIFICATION

To the Academic Adviser/Department Head/DGS: The information on this form assists ISSS in determining the student's academic eligibility to receive ISSS financial aid. The student's application for ISSS financial aid will not be processed until this form is completed. **The information that you provide below is confidential. Please return the completed form to the student in a sealed envelope. ISSS appreciates your assistance and the time you spend completing this form.**

I verify that _____ is expected to complete all requirements for graduation by the end of _____. This student is currently pursuing a _____ in _____.

As of _____, s/he needs to enroll for _____ additional credits to satisfy the degree requirements (please exclude credits currently in progress). The total number of credits required for the degree program is _____.

Please check any statements that apply:

- The student is on academic probation or suspension.
- The student is making satisfactory progress toward the completion of the degree requirements.
- The student will register for thesis credits in Fall 2009 Spring 2010
- The student has a close academic working relationship with you.
- The student has completed all required coursework and has scheduled preliminary exams for _____.

You may use this space for any additional comments (not required!):

Academic Adviser Signature _____ **Date** _____

Name (please print) _____ **Phone** _____

Department or College _____

University Department or College Address Stamp

SECTION 3: FINANCIAL INFORMATION

3A: RESOURCES/ASSETS in U.S. Dollars– These must be documented (Please write a monetary value or zero (0) in every space)			
	First Year at UMN	2008 to 2009	2009-10 Estimated
Your earnings after taxes			
Aid from parents, guardian, relatives or friends			
Spouse's income after taxes			
Loans			
Grants, Scholarships, Fellowships (list graduate assistantships as earnings)			
Personal Savings			
Spouse's Savings			
Investment/Money Market Accounts (parents, spouse and self)			
Stock Options			
TOTALS			

3B: MONTHLY LIVING EXPENSES in U.S. Dollars- Please be prepared to document these upon request (list your actual monthly expenses, do not include the cost of tuition, fees and health insurance; write a monetary value or zero (0) in every space)			
	First Year at UMN	2008-09	2009-10 Estimated
Rent			
Food (Groceries)			
Utilities (Heat, Electricity, Gas)			
Child (child care, clothing, etc.)			
Phone/ Cell Phone			
High Speed Internet			
Cable TV			
Car (payment, gas, maintenance and insurance)			
Credit Card Payments			
Entertainment, including Restaurants			
Clothing			
Miscellaneous (personal maintenance)			
TOTALS per month			

3C: ADDITIONAL EXPENSES if applicable- Please be prepared to document these upon request			
	First Year at UMN	2008-09	2009-10 Estimated
Medical Expenses (prescription medications, treatments not covered through insurance, etc.)			
Dental Expenses			
Professional Development Activities (conference attendance, workshops, etc.)			

Do you have any siblings or relatives in the U.S.? Yes No
 If yes, are any of them U.S. citizens or permanent residents? Yes No

If your financial support for 2008-09 will be less than in the past, please use this space or a separate sheet of paper to explain why. Remember to provide documentation.

CERTIFICATION: Please read carefully before signing

By signing below, you become responsible for the information on this application:

1. I understand that ISSS financial aid is given on the basis of financial need and that I must document that such need has arisen due to circumstances that were unforeseen and beyond my control.
2. I am a bona fide non-immigrant visa holder in valid F-1 or J-1 student status and have held that status at the U of MN for at least one year. I have been admitted to and am enrolled in a degree program at the U of MN. I am not a dual citizen of the U.S. and another country, my spouse or parent does not hold an H-1 visa, permanent residency, or U.S. citizenship; I am not applying for a change of status to F-1/J-1 student; I am not changing my status from F-1/J-1 to any other nonimmigrant visa; I am not in the process of applying for permanent residency during the academic year 2008-09, nor have I applied for it in the past.
4. The information and the additional documents I provide with this application are true, accurate and consistent with all other documentation I have provided ISSS. The attached monthly bank statements represent all financial accounts, including savings accounts, checking accounts, mutual funds, certificates of deposits, but not limited to the above, that I have opened in my name or that contain assets to which I have had access for my support in the U.S. during the last 12 months. I understand that if it is discovered that I have given false or misleading information on my financial aid application, the accompanying materials, or documents in my ISSS file, my aid and/or request for aid will be immediately revoked or denied and I will become ineligible to apply for ISSS financial aid in the future. In addition, legal and/or disciplinary action may follow.
5. I understand that any travel abroad may affect my eligibility to receive ISSS financial aid. Immigration regulations require me to be able to document that I have sufficient funds when I reenter the U.S. If I demonstrate sufficient funds to the U.S. government, I will give up my claim to ISSS financial aid that I have been awarded or may be awarded during the 2008-09 academic year. I also understand that prior to making a decision about temporarily leaving the U.S., I may discuss the impact on my financial aid status with the ISSS financial aid adviser.
6. I understand that my award may be revised if I am found ineligible or if the award was the result of an error.
7. I will notify the ISSS financial aid adviser immediately should any information on this application change or should I receive any additional financial assistance that is not indicated on this application.

Signature _____ Date _____

SECTION 4: VERIFICATION OF SOURCE OF FUNDS- if you have more than one source of funds, please make copies of this form.

THE FOLLOWING INFORMATION IS REQUIRED FOR EACH FUNDING SOURCE INDICATED ON YOUR I-20/DS-2019. PLEASE SUBMIT A SEPARATE FORM FOR EACH FUNDING SOURCE.

To the Applicant: Please fill in your name and ID Number here. Do not fill in any other information on this form unless you have listed “personal funds” on your I-20/DS-2019. **If you do not have “personal funds” listed on your visa documents and you complete this form on behalf of your funding source, your financial aid application becomes invalid!** If an assistantship is indicated on your visa document/s as funding source, this form should be completed by the appropriate University department.

Student’s Name (please print) _____ UMN ID _____

To the Funding Source: The information on this form assists ISSS in determining the student’s eligibility to receive ISSS financial aid. The student’s application for ISSS financial aid will not be processed until this form is completed and submitted. **ISSS appreciates your assistance and the time you spend completing this form.**

Name of Funding Source/Department: _____

Address _____
Street Address City State/Country Zip Code

Relationship to student: University Department Self
 Other (please specify) _____

On the I-20 or DS-2019 form, how much money did you state you would be able to contribute toward the student’s education in the U.S.? Please state in U.S. Dollars.	U.S. \$
If the student was present in the U.S. and you provided financial support, please indicate how much money did you provide annually to the student for use before September 2008, in U.S. Dollars?	U.S. \$
How much money in U.S. Dollars did you provide the student from September 2008 through May, 2009?	U.S. \$
How much money in U.S. Dollars will you provide to the student from September 2009 through May 2010?	U.S. \$

If you are unable to provide as much money in 2009-10 as you did previously, please explain why you cannot continue your financial support at the same level. Please give details and **attach supporting documentation (not required when this form is completed by a U of MN Department).**

CERTIFICATION:

I certify that I provided the above information and that it is true and accurate. I understand that the information I have provided on the previous page may be verified with the U.S. Consulate or the Department of Homeland Security.

Signature of Source of Funding/Department Head/Administrator completing this form

Date

Stamp or Seal of Notary Public or Court Official certifying signature (not needed if this form is completed by a student whose visa document/s indicated “personal funds”. A U of MN Department address stamp will be accepted in place of notarization when this form is completed by a Department Administrator)

