

Application for J-2 Work Permission or Extension of J-2 Work Permission

❖ **You must send the following documents to DHS** (See Note 1 below.):

1. Form I-765 (See Note 2 below.)
2. Statement of Request for J-2 Work Permission (See Note 3 below.)
3. \$340 Check or Money Order Payable to DHS.
4. Photocopies of Most Recent DS-2019s of Both the J-1 and J-2 (See Note 4 below.)
5. Photocopies of I-94 Cards of Both the J-1 and J-2
6. Photocopy of Current EAD Card (If asking for an extension of J-2 work permission. Copy the front and back of the card. See Note 4 below.)
7. Two Photos (See Note 5 below.)

❖ **J-2 living in Minnesota can send their applications to:**

USCIS (DHS)
Nebraska Service Center
P.O. Box 87765
Lincoln, NE 68501-7765

J-2 living in a state other than Minnesota should check the I-765 instructions (Available at <http://www.uscis.gov/>) for the address, to which they should send their applications.

❖ **Notes:**

1. As of 3/1/03, the Immigration and Naturalization Services (INS) no longer exists. Its functions are now under the Department of Homeland Security (DHS).
2. Download the I-765 form at: <http://www.uscis.gov/> Individuals applying for J-2 work permission need to complete the I-765. Answer to #16 in the I-765 form is (C)(5).
3. Download the template letter at: <http://www.issm.umn.edu/forms/pdf/j2/statement_of_request.pdf>. You must show that the J-1 has enough money to meet both the J-1 and J-2 living expenses. DHS will only grant J-2 work permission for the purpose of “supporting the family’s customary recreational and cultural activities and related travel, among other things.” [8 CFR 214.2 (j)(v)]
4. J-2 work permission is valid only if both the Employment Authorization Document (EAD) and the J-1’s DS-2019 are current. It is your responsibility to ensure that both documents are valid. If you are asking for an extension of your J-2 work permission, you may need to first extend your DS-2019. Work permission will not be extended past the expiration date of the J-1’s DS-2019. However, your work permission does not necessarily expire on the same date as the J-1’s DS-2019; your work permission may expire earlier.
5. Photos specified in the instructions for form I-765 are available at Learning Abroad Center, 230 Heller Hall. See the photo specifications at: <<http://www.issm.umn.edu/forms/j2forms.html>>.

International Student and Scholar Services
University of Minnesota

190 Humphrey Center, 301 – 19th Ave. S., Minneapolis, MN 55455
Phone: 612-626-7100, Fax: 612-626-7361
Website: <http://www.issm.umn.edu>