

INSTRUCTIONS Form I-765

Application for Employment Authorization

(Used for F-1 Optional Practical Training, F-1 Off-Campus Work Permission Based on Unforeseen Financial Change, F-1 Asian Special Student Relief, and J-2 Work Permission)

1. **Name:** Print your last, first, and middle name. Immigration requires that your full middle name appear on the form. If you do not have a middle name, write (none) in parenthesis.
 2. **Other names used** – Last, First, Middle. If you have not used other names, write n/a (not applicable) in this area.
 3. **Address in the U.S.:** Use an address that will be valid for the 1- to 4-month period of time it will take immigration to process your application. Must be a residential address. Immigration mail cannot be forwarded to a new address by the postal authorities. If the address you decide to use is in “care of” a friend, write the friend’s name as well as address in this space (i.e., c/o J. Doe, 0000 4th Str., SE, #204).
 4. **Country of Citizenship/Nationality:** Self Explanatory
 5. **Place of Birth:** Self Explanatory
 6. **Date of Birth:** Self Explanatory
 7. **Sex:** Self Explanatory
 8. **Marital Status:** Self Explanatory
 9. **Social Security Number:** Self Explanatory
 10. **Alien Registration Number or I-94 Number:**
F-1 Students: Use the 11-digit Admission Number on your Form I-94. It may also be on your I-20 located directly below your date of birth. This is the number assigned to you when you made your entry into the U.S. as an F-1 visa holder. The number may also be found in your passport near your F-1 entry visa stamp.
J-2 Dependents: For your first application to Immigration for work authorization, use the 11-digit number on your Form I-94. Immigration will assign an Alien Registration Number at the time the work authorization is issued. The number will appear on the Employment Authorization Document and should be used for subsequent applications.
 11. **Have You Ever Before Applied for Employment Authorization from INS:** F-1 curricular practical training authorized by ISSS is not employment authorization from Immigration. If you have previously submitted an employment authorization application to immigration for approval, check yes and provide the additional information requested in item 11.
 12. **Date of Last Entry into the U.S.:** Includes entry from Canada or Mexico.
 13. **Place of Last Entry into the U.S.:** Self-Explanatory
 14. **Manner of Last Entry:** Self-Explanatory
 15. **Current Immigration Status:** Self-Explanatory
 16. **Eligibility Category:** The eligibility category for:
 - F-1 Optional Practical Training is: (C) (3) (i)
 - Off Campus Work Permission is: (C) (3) (iii)
 - Asian Special Student Relief is: (C) (3) (iv)
 - J-2 Work Permission is: (c) (5)
 17. **Signature, Telephone Number, Date:** Required.
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I-765, Application For Employment Authorization

Do not write in this block.

Remarks	Action Block	Fee Stamp
A#		
Applicant is filing under §274a.12 _____		

Application Approved. Employment Authorized / Extended (*Circle One*) until _____ (Date).
 _____ (Date).
 Subject to the following conditions: _____
 Application Denied.
 Failed to establish eligibility under 8 CFR 274a.12 (a) or (c).
 Failed to establish economic necessity as required in 8 CFR 274a.12(c)(14), (18) and 8 CFR 214.2(f)

I am applying for: Permission to accept employment.
 Replacement (*of lost employment authorization document*)
 Renewal of my permission to accept employment (*attach previous employment authorization document*).

1. Name (Family Name in CAPS) (First)	(Middle)	Which USCIS Office?	Date(s)
2. Other Names Used (Include Maiden Name)	Results (Granted or Denied - attach all documentation)		
3. Address in the United States (Number and Street)	(Apt. Number)	12. Date of Last Entry into the U.S. (mm/dd/yyyy)	
(Town or City)	(State/Country)	(ZIP Code)	13. Place of Last Entry into the U.S.
4. Country of Citizenship/Nationality	14. Manner of Last Entry (Visitor, Student, etc.)		
5. Place of Birth (Town or City)	(State/Province)	(Country)	15. Current Immigration Status (Visitor, Student, etc.)
6. Date of Birth (mm/dd/yyyy)	7. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		
8. Marital Status <input type="checkbox"/> Married	<input type="checkbox"/> Single		
<input type="checkbox"/> Widowed	<input type="checkbox"/> Divorced		
9. Social Security Number (Include all numbers you have ever used) (if any)	16. Go to Part 2 of the Instructions, Eligibility Categories. In the space below, place the letter and number of the category you selected from the instructions (For example, (a)(8), (c)(17)(iii), etc.). Eligibility under 8 CFR 274a.12 () () ()		
10. Alien Registration Number (A-Number) or I-94 Number (if any)	17. If you entered the Eligibility Category, (c)(3)(C), in item 16 above, list your degree, your employer's name as listed in E-Verify, and your employer's E-Verify Company Identification Number or a valid E-Verify Client Company Identification Number in the space below. Degree: _____ Employer's Name as listed in E-Verify: _____ Employer's E-Verify Company Identification Number or a valid E-Verify Client Company Identification Number _____		
11. Have you ever before applied for employment authorization from USCIS? <input type="checkbox"/> Yes (If yes, complete below) <input type="checkbox"/> No			

Certification

Your Certification: I certify, under penalty of perjury under the laws of the United States of America, that the foregoing is true and correct. Furthermore, I authorize the release of any information that U.S. Citizenship and Immigration Services needs to determine eligibility for the benefit I am seeking. I have read the Instructions in **Part 2** and have identified the appropriate eligibility category in **Block 16**.

Signature _____ Telephone Number _____ Date _____

Signature of person preparing form, if other than above: I declare that this document was prepared by me at the request of the applicant and is based on all information of which I have any knowledge.

Print Name _____ Address _____ Signature _____ Date _____

Remarks	Initial Receipt	Resubmitted	Relocated		Completed		
			Rec'd	Sent	Approved	Denied	Returned