

F-1 Student Departure Form

This form is to be completed by any F-1 student who is leaving the University permanently, for an entire semester, or for a period of time longer than 5 months. Submit this form in person to an adviser during F-1 walk-in hours or a scheduled appointment.

Name: _____
Family First Middle

Student ID: _____ Email: _____ Phone: _____

Please read through the options below and select the situation that applies to you:

_____ I am departing the US for more than 5 months to conduct full-time research for my degree program.

- Your SEVIS record will remain active during your absence
- You must submit an academic adviser letter to ISSS along with this form, and carry this same letter when you travel
- You must maintain active academic status in the Graduate School by enrolling for thesis credits or Grad 999 during every semester of your absence.
- If you enroll for less than 6 credits (including Grad 999), you must also submit a Reduced Course Load form so your SEVIS record is not terminated due to less than full-time enrollment.
- Prior to returning, ensure that you have a valid re-entry signature on page 3 of your I-20.

Date of departure from US: _____

Expected month/year of return: _____

_____ I am terminating my program at the University; or I am taking a leave of absence of more than five months.

- Your SEVIS record will be terminated with the reason “Authorized Early Withdrawal”
- You have 15 days from your withdrawal date to depart the US.
- If you intend to return to the U of MN to resume study, you must contact ISSS for a new I-20 at least three months prior to your intended return by sending an email to iss@umn.edu.
- If you return to the University, you must be a full-time student for one academic year before applying for CPT or OPT.

Date of withdrawal from classes: _____

Student must depart the US no later than: _____

Date of departure from US: _____

Expected month/year of return (if applicable): _____

_____ I have completed my academic program and plan to depart the US. I am not interested in applying for OPT.

- Your SEVIS record will change to a status of “Completed”
- You must depart the US within 60 days of your completion date
- If you decide to transfer to another school in the US or enter a new degree program at the University, you **MUST** notify ISSS prior to the end of your 60-day grace period

Date of degree or exchange program completion: _____

Date of departure from the US: _____

Please turn over >>>>>>



Student Departure Form (cont'd)

____ **I am departing the US for one semester only.**

- Your SEVIS record will remain active during your absence
- You must depart the US prior to the first day of the semester
- You must return to the US after the last day of the semester
- Your total time out of the US must not exceed 5 months
- You must register FULL-TIME during the term immediately following your return (includes summer session if your absence occurs during spring semester)
- You must report to ISSS upon your return and provide us with a copy of passport stamps to verify your departure and return dates.
- You must have a valid re-entry signature on your current I-20 before returning to the US

Date of departure: _____

Date of return: _____

____ **I am participating in a U of M Study Abroad Program.**

- Your SEVIS record will remain active during your absence
- You must be registered for full-time credits at the University during your absence
- You must have a valid re-entry signature on your current I-20 before returning to the US.

Study abroad program dates: _____ to _____

Date of departure: _____

Date of return: _____

Country of Study Abroad: _____

____ **I am transferring to another US institution:**

- Your SEVIS record will be transferred to your new school on the “release date” that you indicate below.
- The “release date” must be after you have completed all coursework and employment at the University of Minnesota
- If your new school has requested that our office complete a transfer form on your behalf, submit that form to an ISSS adviser instead of this departure form.
- You must notify ISSS PRIOR TO YOUR RELEASE date if your plans change. ISSS cannot access your SEVIS record to make changes after the release date has passed.

Full name of new school: _____

City and State: _____

Transfer release Date: _____

Student Certification

I certify that I have discussed my intended departure with an ISSS adviser and I understand how my departure affects my F-1 SEVIS record and my ability to return to the U.S. in the future. I will notify ISSS immediately if my plans change.

Signature

Date

